# Payment Processing 101 for Small Businesses

Presented by:





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- An introduction to the world of payment processing
- Payment processing solutions
- Tips on the best payment processing tools for your business
- What to look for to get the best pricing



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### **Payment Processing**

A non-cash transaction used for the payment of products or services











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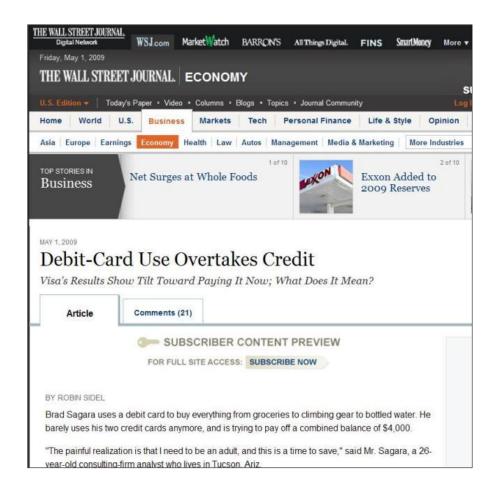
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#### Credit Cards vs. Debit Cards





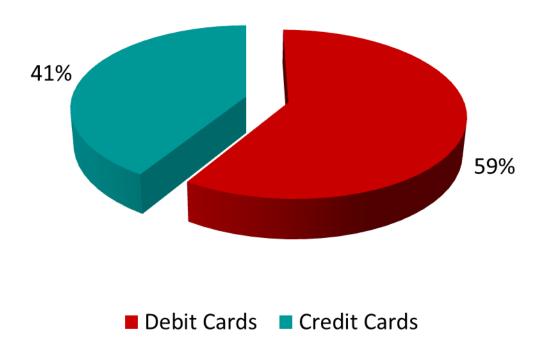
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Credit Cards vs. Debit Cards





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### Debit cards can be processed in two ways:



- With the usage of a cardholder PIN
- Without the usage of a cardholder PIN



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Consumer • Commercial • International





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#### **Consumer Credit Cards**

Issued to consumers and enables the cardholder to make purchases against a predetermined line of credit





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# Commercial Credit Cards Issued to businesses





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#### International Credit Cards

Issued by banks that are governed outside the United States





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#### Interchange

Wholesale pricing structure established by the major card brands











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Over 300 different pricing levels that are calculated by:

- Type of card
- Entry method
- Amount of data passed





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ALL credit card processors have the same interchange cost structure that makes up their wholesale costs for processing





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What are your rates?





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#### One size does not fit all





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### Know your rates





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### The Bucket System











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Bucket 1: Swiped check card/signature debit is the lowest rate





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Bucket 2:
Qualified rate applies to consumer credit cards that are swiped





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#### **Rewards Cards**







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#### **Bucket 3:**

Mid-qualified rate applies to consumer credit cards that are keyed-in (aka card not present)





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#### **Bucket 4:**

Non-qualified rate applies to International cards and some corporate cards





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### **Downgrades**

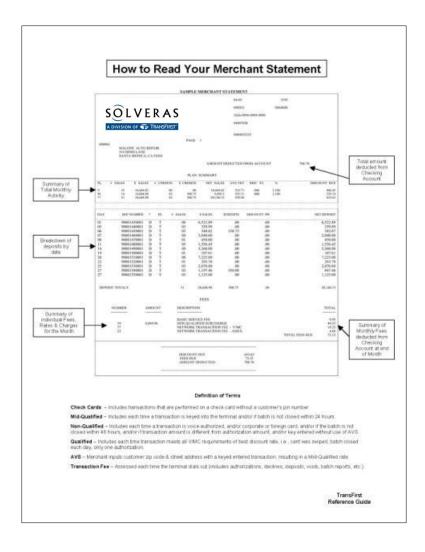
Occur when one or more of the following requirements have not been met:

- Not settling the transaction within 24 hours of the initial authorization
- Failure to attempt address verification on manually keyed transactions
- Failure to charge sales tax on a transaction





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### Charge-Back

A card holder has up to 180 days from the statement date to dispute what you charge them.





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#### Merchant Processor

Handle the transmission of payment data that is necessary to authorize and settle credit card transactions.



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### **Payment Processor**

Company appointed by a merchant to handle credit and debit card transactions

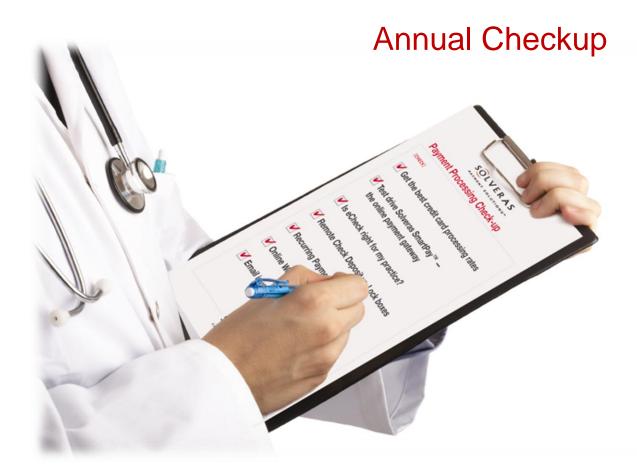








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### How to get the best rate for your payment processing

- Don't be fooled by a low rate.
- Read your merchant statements.
- Watch out for lengthy contracts with early termination fees.
- Get your annual rate review.
- Know the "Ten Questions to Ask Your Processor."



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Sign right on your phone's screen





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#### Virtual Terminal

A Web gateway that permits you to process all of your payments – cards, ACH, recurring payments – through your computer.





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### **Automated Clearing House (ACH)**

Also known as "eCheck" is an inexpensive alternative to credit card payments. Transactions are direct debits to a customer's bank account





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### **Recurring Payments**

The ability to charge your customer by credit card or ACH by automatic billing.





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Verification

Guarantee

Conversion





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#### **Check Verification**

Verifies if the check writer has previous outstanding unpaid bad checks





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#### What to look for in check verification

 Use a provider that uses the largest national database possible and make sure the database has a large amount of merchants in your area





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#### **Check Guarantee**

Your check insurance policy - makes sure you get paid for a returned check





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### How to get the best price for check guarantee

- Look for monthly minimums and statement fees.
- Look for a provider that has a liberal check acceptance policy.
- Be clear about what checks are not covered.





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#### **Check Conversion**

Converts the check into an ACH payment (eCheck) canceling the paper check.





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### Remote Deposit Capture

Never go to the bank again. Scan paper checks into a bank account.





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